

MEMORANDUM

To: **Centennial Gala Planning Committee**
Chinese American Citizens Alliance, Los Angeles Lodge

From: Rick Eng

Date: March 23, 2012

RE: **Draft: Schedule of Events for Evening Program**

The Program/Entertainment subcommittee met on Tuesday, March 20, 2012, to work out the schedule events for the evening program. The following draft was produced. Subject to change.

Time	Event	Description/Notes
5:30pm-6:30pm	Registration/check-in table opens	Doors to the ballroom are opened; volunteers will immediately begin selling tickets for the live raffle.
6:30pm	Announcement	Rick Eng announces event to start, everyone be seated.
6:40pm	Program begins	Rick Eng Welcomes Attendees
6:40pm	Lion Dance Performance by East Wind Lion Dance Troupe	James Bok Wong and Carolyn Chan to present envelopes to the lion dancers
6:55pm	Pledge of Allegiance	Facilitated by Rick Eng, Lodge Marshall
6:57pm	National Anthem	Sung by by Alfred Soo Hoo
7:00pm	Introduction of evening program emcees: Alice Wong and Alfred Soo Hoo	Introduction by Rick Eng
7:03pm	Introduction of James Bok Wong	Introduction by emcees
7:05pm	Welcoming remarks	James Bok Wong, L.A. Lodge President
7:10pm-7:15pm	Introduction of Carolyn Chan Remarks and National CD presentation	Introduction by James Bok Wong
7:20pm	Introduction of elected officials	Introduction by Grand Representative Daisy Ma (Invitees to be confirmed: Congresswoman Judy Chu, Congressman Xavier Becerra, State Controller John Chiang, State Senators Kevin De León & Carol Liu, Assemblymembers Mike Eng and Gil Cedillo, L.A. City Councilman Ed Reyes)
7:40pm	Dinner service and first raffle	volunteers selling raffles at beginning of event
7:50pm	Local CD presentation	Presented by Rick Eng
7:55pm	Recognition of past Presidents	Presented by Suellen Cheng
8:10pm	Recognition of past Presidents posthumously	Presented by Munson Kwok
8:15pm	Second raffle	volunteers selling tickets prior to second raffle
8:20pm	Centennial Service Awards presentation	Eugene Moy by Munson Kwok Bibiana Yung by Daisy Ma
8:30pm	Group photo/dessert/final raffle	Official event photographers: O.C. Lee and Will Tham
8:55pm	Acknowledgments	Presented by Rick Eng
9:00pm	Dancing and visiting	James Bok Wong and Betty Yeow lead first dance